**PERSONAL**

NAME: Aquilis Lee Kin

MARITAL STATUS: Single

ADDRESS: 30 Hibiscus Circle, St Clair Gardens, Trincity, Trinidad and Tobago

DATE OF BIRTH: 12th October 1990

**EDUCATION:**

1996- 2002 Primary: Tunapuna Boys’ R.C. School

2002-2005 Private School: Eshe’s Learning Centre

2005-2010 Secondary: Trinity College East

2011- Present Tertiary: College of Science, Technology and Applied Arts of Trinidad and Tobago (COSTAATT)

**TRAINING:**

NESC: Computer Literacy Course Level 1 at El Dorado West Secondary School

**QUALIFICATIONS:**

CSEC: English 3, Integrated Science 3, Religious Education 3, Technical Drawing 4 and Maths 5

TERTIARY: Associate Degree in Graphic Design Level 2 (Incomplete)

MUSIC: Grade 1 Theory of Music from Royal School of Music

Grade 1& 2 Guitar Practical from Trinity Guildhall

**WORK EXPERIENCE:**

November 2013, 2016: Information Officer/ Poll Clerk for Local Government and St. Joseph Constituency Bye Elections, & General Elections.

December 2016: Xtra Foods

**HOBBIES**

I enjoy playing football, basketball and playing video games. I also like to draw and watch vlogs on YouTube for my personal development and relaxation. I love playing my guitar and attending Guitar and Music Learning Institute. I also performed at NAPA and Naparima Bowl with my school for drama fest.

**COMMUNITY SERVICE:**

Help in Youth Ministry in Arouca R.C. Church

**REFERENCES:**

Ms. Candace Chin Choy 643-1743

Mr. Shawn Smart: c/o Trinity College East: 640-8685

**COVER LETTER**

#30 Hibiscus Circle,

St. Clair Gardens,

Trincity.

13/2/2017

Dear Sir/Madam

I am writing to request employment at your establishment. I have been seeking an opportunity such as this and I think my background and your requirements may be a good match.

I am very interested, eager to learn, and continually strive for excellence: I am very hardworking, pleasant and cooperative with a keen sense of ambition. These qualities together with my education make me a very appropriate candidate to work at your institution.

I understand the level of professionalism and communication required for long-term success.

Please see my resume for additional information on my experience.

I can be reached anytime via email at [aquilis\_mark14@hotmail.com](mailto:aquilis_mark14@hotmail.com) or cell phone 799-9578

Thank you for your time and consideration. I look forward to speaking with you about this employment opportunity.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Aquilis Lee Kin